

**TENDER NOTICE**  
GOVERNMENT OF PAKISTAN  
MINISTRY OF NARCOTICS CONTROL  
**HEADQUARTERS ANTI NARCOTICS FORCE**  
**RAWALPINDI**

**Description**

This organization requires sealed tenders from interested/ capable G.S.T Holder Firms / Organizations/ Venders for following items. List can be obtained from this Headquarters on cash payment of **Rs. 3000.00** against each item:-

- a. Medicines for First Aid Room
- b. Security Equipments / Accessories, Repair of Hydraulic System & Accessories / Gate Railing System & Accessories
- c. Live Stock & Training Aids for Canine Centre
- d. Dog's Medicine
- e. Furniture Items
- f. Machinery, Plant and Equipments with repair
- g. Uniform Items/ Accessories/ Boot
- h. Printing of Materials Against Drugs abuse
- i. General Items
- j. Toners for Printers including Refilling
- k. Dog's Feed
- l. Stationery Items
- m. Arrangements of Tentage, Catering for Various Functions Against Drug Abuse

**General Terms & Conditions**

- Bids may be submitted on the address (given below) in a **SEALED ENVELOPE NAMED WITH CONFIDENTIAL** for each category latest by **21 Jun 2024 before 1100 hours**. No tender will be accepted after cut down date and time. The bids will be opened on the same date at **1200 hours** in the presence of desirous bidders or their representatives.
- All the proposals and prices shall remain valid **Upto 30 June 2025** for the financial year 2024/2025 from the closing date of the submission of the proposal/ tender.
- All currency in the proposal shall be quoted in Pakistan Rupees (PKR).
- The bidder is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any vendor who signs a contract with the Government.
- The quoted price should include all the Government taxes.
- The Bidders should clearly indicate the duration of delivery of equipment after the award of contract.
- Only technical details without mentioning the financial aspect of the offer would be enclosed with essential literature / brochure and financial / technical bids will be accepted on depositing of the required samples.
- All publication, catalogues and technical manual will be supplied free of cost by the supplier at the request of HQ Anti Narcotics Force.
- Don't attach any condition with offer / bid and don't represent any firm other than your own.
- All prices may be quoted keeping in view of local market.
- No column to be left blank in the quotations.

- Proposals shall be delivered by hand or courier so as to reach the address given below before closing date and time. **PROPOSAL RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.**
- The successful bidder will have to supply the items as per demand and time line given by this office, failing which such bidder shall under embargo for a period, which may be extend upto one year and earnest money will be forfeited in favour of HQ Anti Narcotics Force, Rawalpindi.
- HQ Anti Narcotics Force, Rawalpindi reserves the right to reject all bids or proposal at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the ground for its rejection of all bids or proposals, but is not required to justify those grounds.
- A bid bond, in the shape of a **Bank Draft/ Pay Order in the name of HQ Anti Narcotics Force, Rawalpindi** amounting to **Rs. 100,000/-** (Rupees one hundred thousand only) for each category (Refundable) should be submitted alongwith tender as Security Deposit.
- **Photocopy of Bank Draft for Rs. 100,000/-** of original pay order/ bank draft may also be attached with financial proposal/ bids.
- Samples of all items except toners/ cartridges will be provided by the contractor.
- Samples / supplied stores will be tested from recognized laboratory (as and when required) and charges will be paid by concerned firm. Laboratory report will be deposited alongwith samples.
- Bidders are bound to provide Original approved items (as approved advance sample) for FY 2023-24. In case of provision of substandard or alternative item HQ Anti Narcotics Force, Rawalpindi reserves the right to return the same item being substandard.
- Documents required from contractors/ firms are as under:-
  - ✓ Registration certificate of FBR for Active GST & Active NTN
  - ✓ Drug License Certificate with number or Affiliation Cert of Registered of Pharmacy (For First Aid & Dog Medicines)
  - ✓ Detail of previous five years work (Experience Details)
  - ✓ Certificate on stamp paper that the firm/ contractor has not been blacklisted and there is no case of litigation against firm/ contractor.
  - ✓ Complete Bank Statement of last financial year (01 Jul 2023 to 10 Jun 2024)
  - ✓ No Objection Certificate (NOC) from concerned Office/ Institution where firm is working since last two years, that the firm is suitable and there is no case pending with vendor/ contractor.
- HQ Anti Narcotics Force, Rawalpindi will announce the results of bids evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract.
- No financial / technical bids will be accepted after due date and time.
- Bidders will have to submit their office / firm address with landline & mobile number.

**Note:** The tender is also available at PPRA's website "[www.ppra.org.pk](http://www.ppra.org.pk)"

**Contact Details**

Name: **Major Hassan Khan, Deputy Director (Admin)**

HQ Anti Narcotics Force

Wavel Lines, Opposite Nur Khan Air Base Chaklala, Rawalpindi

Phone: 051-9270173, Fax: 051-9270165

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